**PARENTAL EMPLOYABILITY SUPPORT FUND**

Parental Transition Fund Grant Application

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| **Parental Transition Fund Guidelines** |
| * This fund supports parents by tackling the financial barriers parents face in entering further education, training, or employment.
* This fund is available to **parents** from the six priority family groups engaging with Parental Employability Support Fund (PESF) or No One Left Behind (NOLB) funded provision.
* An application should only be made when all other avenues for funding have been exhausted.
* Any funds awarded will be issued to the project, and not directly to the individual parent.
* Applications must be for upcoming payments, the funds cannot be used to pay retrospectively.
* The City of Edinburgh Council (CEC) and Capital City Partnership (CCP) will collect information on projects for monitoring and evaluation purposes.
* Applications will be reviewed for eligibility and CEC / CCP may get back to organisations for further clarifications.
* Funding should be spent by 31st March 2025.
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| **Funding Category**(Insert X next to relevant category) | crèche (providers) |  | Learning & Training Opportunities |  |
| Childcare (parents) |  | Translation Costs |  |
| Work Related Expenses  |  | Clothing and Equipment |  |
| Travel |  | Other (specify in box below) |  |
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| **Organisation Name:**  |  |
| **Project Name:** |  |
| **Funding Amount Requested:**  | £ |

**Please provide the following details of the individuals who will benefit from this funding award:**

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| **Helix IND:** |  |
| **No. of parents that will benefit from this funding:** |  |
| **Priority Family Group(s)**(Insert X next to relevant family priority groups that this application will support) |
| **Lone Parents**  |  | **Families with a disabled parent or child**  |  |
| **Families with three or more children** |  | **Minority Ethnic Families**  |  |
| **Families where the youngest child is under 1 year of age**  |  | **Families where the mother is under 25**  |  |

**For provider crèche applications only** funding for crèche provision is available to providers running a specific course for parents that would lead to gaining employment or upskilling:

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| **Please outline the crèche arrangements you require financial support for**Please include course details as well as the hourly cost, the hours/days required and any preferred childcare provider, if known for the crèche provision. Please include a quote or other evidence of the costs.  |
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**For client applications only** funding directly to advancing the participant’s position in the labour market and the training or support must not be available from another fund

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| **Please outline the support required for your client/s to enable them to overcome barriers towards progression.** Where relevant, including for any childcare arrangements your client needs financial support for please include the hourly cost, the hours/days required and any preferred childcare/other provider, if known. Please include a quote or other evidence of the costs. |
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| **How will this benefit the client?** Benefits to the client must be related to progression to education, training, or employment. |
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| **Manager / Caseworker signature** |  |
| **Date** |  |
| **FOR OFFICE USE ONLY** |
| Date application form received |  |
| Has application been accepted? | [ ]  YES | [ ]  NO |
| Date parent/NOLB project informed |  |  |
| **Additional information – how will this be processed?** PO number/ internal transfer etc. |